

Chapter 660

1975 REPLACEMENT PART

Apprentices and Trainees

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660.002 Declaration of policy. It is the policy of the State of Oregon:

(1) To encourage the development of an apprenticeship and training system through the voluntary cooperation of management, labor and interested state agencies, and in cooperation with other states and the Federal Government.

(2) To provide for the establishment and furtherance of standards of apprenticeship and training to safeguard the welfare of apprentices and trainees and assure proper training of an adequate, skilled labor force.

(3) To encourage the preparation of persons with skills that will enable them to find gainful employment in an ever-changing society and insure the continued growth and development of the economy of Oregon by contributing to the maintenance of an adequate supply of skilled workers.

[1957 c.270 s.2; 1967 c.6 s.2]

660.006 Application. This chapter shall apply to persons, political subdivisions, employer associations, or organizations of employes that agree to conform with its provisions. However, apprenticeship training in trades which require a state license for journeymen, and which require in the opinion of the council based on industry practice not less than 4,000 hours to learn, shall be supervised by the council and shall conform to the provisions of this chapter except as otherwise provided by ORS 479.510 to 479.850.

[1957 c.270 s.10(1); 1963 c.151 s.3; 1967 c.6 s.3]

660.010 Definitions. As used in this chapter, unless the context requires otherwise:

(1) "Apprentice" means any person, 16 years of age or over, who enters into a written contract of employment approved by the council, whereby he is to receive from or through his employer, or the agent of his employer, in part consideration for his services, complete instruction in any trade or craft, requiring in the opinion of the council based on industry practice not less than 4,000 hours to learn. The learning of any such trade or craft shall be an essential part of the written contract of employment and of the benefit to be derived therefrom. However, "apprentice" shall not be used or applied to persons other than those qualifying as apprentices under this chapter except as otherwise provided by ORS 479.510 to 479.850.

(2) "Council" means the State Apprenticeship and Training Council.

(3) "Course of study" means a course of study for the instruction of apprentices or trainees established in accordance with ORS 660.157.

(4) "Director" means the State Director of Apprenticeship and Training.

(5) "District school board" includes the boards of area education districts, common school districts and union high school districts.

(6) "Trainee" means any person, 16 years of age or over, who enters into a written contract of employment approved by the council, whereby he is to receive from or through his employer, or the agent of his employer, in part consideration for his services, a systematic program of training in an industrial occupation not qualifying as a trade or craft under subsection (1) of this section. The learning of any such industrial occupation shall be an essential part of the written contract of employment and of the benefit to be derived therefrom.

[Amended by 1957 c.270 s.3; 1963 c.151 s.4; 1967 c.6 s.1; 1971 c.271 s.1]

660.015 Prior registration of apprenticeship or training applicants required; forms. Any person who applies for training under the apprenticeship program shall first register with the council, and the council may maintain a registry of such applicants. Forms for such registration shall be prescribed and provided by the council. Forms shall be made available by the council at the offices of the council and through apprenticeship committees, at the offices of apprenticeship representatives and, through the Administrator of the Employment Division, at branch public employment offices.

[1963 c.645 s.2; 1967 c.6 s.6]

660.020 Necessity for written agreement. (1) Every applicant as an apprentice or trainee, and his employer or the agent of his employer, within 30 days after the applicant enters the service of the employer or the agent of the employer as an apprentice or trainee, shall enter into a written agreement of apprenticeship or training.

(2) No person shall employ an apprentice in violation of this chapter.

[Amended by 1955 c.719 s.1; 1957 c.270 s.4; 1967 c.6 s.7]

660.030 Filing of agreements; applicable standards. Apprenticeship or training agreements under this chapter shall be in writing and shall be filed with the council, subject to the approval of the council. A written statement describing conditions of

employment for apprentices and trainees shall be made by the employer to the council where there is no bona fide employe organization in the place of employment. All agreements shall be in conformity with the applicable trade, craft or industrial standards and the provisions of this chapter.

[Amended by 1955 c.719 s.2; 1957 c.270 s.5; 1967 c.6 s.8]

660.040[Repealed by 1955 c.719 s.12]

660.050[Repealed by 1955 c.719 s.12]

660.060 Contents of agreement. Every apprenticeship or training agreement filed after February 20, 1967, shall contain:

(1) The names of the parties to the agreement.

(2) A statement of the apprentice's or trainee's age, which may not be less than 16 years.

(3) A provision that the parties thereto shall abide by the duly promulgated applicable trade, craft or industrial standards, a copy of which shall be attached to and become a part of the agreement.

(4) A provision that the services of the council and the director shall be utilized as a condition precedent to the right to sue in a court of proper jurisdiction, regarding the settlement of differences arising out of the agreement where such differences cannot be adjusted locally or in accordance with established trade, craft or industrial procedure or in accordance with provisions of an applicable labor contract.

(5) Such other provisions and information as shall set forth the duties and obligations of the apprentice or trainee employer and apprenticeship or training committees, provided such provisions and information are customarily subject to agreement between employers and apprentices or trainees, and are in conformity with the provisions of this chapter.

[Amended by 1955 c.719 s.3; 1957 c.270 s.6; 1967 c.6 s.9]

660.110 State Apprenticeship and Training Council; members; confirmation; compensation and expenses. (1) The State Apprenticeship and Training Council shall consist of 11 members including the Commissioner of the Bureau of Labor and 10 members appointed by the Governor, as follows:

(a) Two members representing apprenticeable crafts;

(b) Two members representing industrial occupations;

(c) Two members representing industrial employers;

(d) Two members representing employers from the apprenticeable crafts or trades;

(e) Two members representing the public.

(2) Each member shall be appointed for a term of four years and shall hold office until his successor has been appointed and has qualified.

(3) Any vacancy occurring among the appointed members shall be filled by appointment, as provided in this section, for the unexpired portion of the term.

(4) All appointments of members of the council by the Governor are subject to confirmation by the Senate in the manner provided in ORS 171.560 and 171.570.

(5) The Commissioner of the Bureau of Labor shall serve as the chairman of the council with the power to cast the deciding vote in case of a tie.

(6) Each member of the council is entitled to compensation and expenses as provided in ORS 292.495.

[Amended by 1955 c.719 s.6; 1967 c.6 s.10; 1969 c.314 s.71; 1973 c.792 s.31]

660.115 Requesting assistance of council in hiring and placement of applicants. Employers may request assistance from the council in the hiring and placement of applicants for apprenticeship or training. [1963 c.645 s.3; 1967 c.6 s.12]

660.120 Duties of council. The council shall:

(1) Determine the policy of the program so as to encourage the promotion, expansion and improvement of programs of apprenticeship, training and preapprenticeship, in full cooperation with the Department of Education and other interested state and federal agencies.

(2) Establish and register trade, craft or industrial standards for apprenticeship or training agreements in cooperation with joint employer and employe groups and in conformity with this chapter, or approve and register trade, craft or industrial standards for agreements submitted which are in conformity with this chapter, and disapprove such standards or agreements submitted which are not in conformity with this chapter.

(3) Establish committees and approve nominations to existing committees which are submitted in conformity with this chapter.

(4) Terminate registration of committees for failure of the committee to abide by the provisions of this chapter.

(5) Perform such other duties as are described and imposed by this chapter.

(6) Hold at least four regular public meetings each year. Any additional meetings considered necessary shall be held on call of the chairman, or at the written request of a majority of the members of the council.

(7) Formulate, publish and distribute to interested persons rules of procedure for the formation and the filling of vacancies in membership of local joint committees and state joint committees in order to insure balanced representation of the viewpoints of employer and employe groups.

[Amended by 1955 c.719 s.7; 1957 c.270 s.7; 1967 c.6 s.13; 1971 c.271 s.2; 1975 c.605 s.32]

660.122 List of apprentices and trainees completing or terminating programs. The council shall prepare a list on the first day of each month, which shall be immediately posted in all council offices and which shall be made available to all Employment Division offices, containing the following information:

(1) The names of all apprentices and trainees who will complete their program during the following month, the dates of completion, the trade, craft or industrial occupations for which the apprentice or trainee is being trained and the name and address of each employer.

(2) The names of all apprentices and trainees who dropped out of their program during the preceding month, the dates of termination, the trade, craft or industrial occupation for which each was being trained and the name and address of each employer.

[1963 c.645 s.4; 1967 c.6 s.14]

660.125 Trade, craft and industrial standards for agreements. Trade, craft or industrial standards for apprenticeship or training agreements established under subsection (2) of ORS 660.120 shall contain:

(1) A statement of the trade or craft to be taught and the required hours for completion of apprenticeship which shall be not less than 4,000 hours of reasonably continuous employment or a statement of the industrial occupation to be taught and the required hours for completion of training.

(2) A statement of the work schedule in the trade, craft or industrial occupation divisions in which the apprentice or trainee is to be trained and the approximate amount

of time to be spent at each process or branch of the trade, craft or industrial occupation.

(3) A statement of the number of hours to be spent by the apprentice or trainee at work in the trade, craft or industrial occupation and the number of hours to be spent in related and supplemental instruction, which related or supplemental instruction shall be 144 hours per year, or as determined by the appropriate local joint committee.

(4) A statement designating the geographical area or areas in which the standards shall be applicable.

(5) A statement of the progressively increasing schedule of wages to be paid the apprentice or trainee. This wage scale shall be based upon the prevailing wage paid in the area for journeymen in the occupation for which the apprentice or trainee is being trained. A monthly salary range set by a civil service commission or other appropriate body for a journeyman in the employment of a state agency or political subdivision shall be assumed to equal the prevailing wage for journeymen in the occupation in the area, and the monthly salary of an apprentice or trainee in the employment of a state agency or political subdivision shall be based upon the monthly salary of the journeyman in the same employment in the occupation for which the apprentice or trainee is being trained. In determining the prevailing wage, resort may be made to the wage prescribed in a bargaining agreement in force in the area for the particular trade, craft or industrial occupation in question, findings of an appropriate federal agency which determines prevailing wages, or an independent survey may be made by the appropriate local joint committee or the council. All wages to be paid apprentices or trainees shall be approved by the appropriate local joint committee or in the absence of such a committee in the local area, by the council. Should the prevailing wage rate change during the life of the agreement, the wage rates contained in the agreement shall be adjusted by the appropriate local joint committee to conform to such change. Any change so approved shall be in effect from the date of the change in the prevailing wage rate.

(6) A provision for a period of probation during which the council may terminate an apprenticeship or training agreement at the request, in writing, of the local joint committee or, in the absence of a local joint committee, either party to the agreement.

(7) A provision that after the probationary period the council or the director, under a procedure approved by the council, may

terminate the apprenticeship or training agreement.

(8) A statement setting forth the minimum number of journeymen, in full employment on the job, required for the adequate training and supervision of each apprentice or trainee.

(9) Statements of the minimum working conditions, training conditions and training facilities to be provided by the employer.

(10) Statements of the minimum qualifications, minimum age, and performance levels to be required of the apprentice or trainee.

(11) Such other provisions as may be submitted by joint employer and employe groups or as may be part of legitimate bargaining agreements between an employer and his employes even though the provisions of such a legitimate bargaining agreement may depart in some respects from the standards set forth in subsections (1) to (10) of this section, and approved by the council. The council in making its decision shall take into consideration the following factors:

(a) The possibility the provision might result in curtailment of opportunities for apprentices or trainees to receive training under the standards.

(b) The possibility the provision might result in the diversion of needed qualified applicants for apprenticeship or training into unskilled or semiskilled jobs for which an adequate supply of labor already exists.

(c) The possibility the provision might result in disputes among the participants in the apprenticeship and training programs which might curtail the cooperation necessary to build an adequate, skilled labor force in Oregon.

(d) The need to safeguard the health, safety and welfare of the apprentices, trainees and the public.

(e) The need to encourage and protect the investment of employers in the proper training of apprentices and trainees.

(f) The need to raise the level of skill in each trade, craft or industrial occupation to provide for the public quality goods and services at a fair price and adequate, skilled manpower for the defense of the nation.

(g) The need for providing trained, licensed craftsmen for the protection of the general public.

[1955 c.719 s.5; 1957 c.270 s.8; 1967 c.6 s.15]

660.128 Recognition of public employes as registered apprentices and trainees. Employes of state agencies and political subdivisions shall be recognized as

registered apprentices or trainees and may serve on apprenticeship committees or training committees when approved by the council as in conformity with this chapter. [1957 c.270 s.10(2); 1967 c.6 s.16]

660.130[Amended by 1955 c.719 s.8; 1967 c.6 s.17; repealed by 1969 c.597 s.281]

660.135 Local joint committees; members; meetings; consultation with other agencies and groups. (1) In each locality where apprentices or trainees, or both, are employed, there shall be formed as many local joint apprenticeship committees or local joint training committees, or both, as are necessary for the administration of local problems concerning apprenticeship and training.

(2) Local joint committees shall be established for the respective trades, crafts or industrial occupations. It is the responsibility of the local joint committees to administer the apprenticeship and training programs in accordance with the terms and conditions in the approved standards.

(3) Each local joint committee shall consist of an equal number of representatives of employers and employe organizations, not to exceed eight, who represent employers and employe organizations that are actively participating in apprenticeship or training programs. Each local joint committee shall select a chairman and a secretary, for such terms and with such powers and duties necessary for the performance of the functions of such offices as the committee determines. The secretary shall maintain an accurate record of all proceedings of the committee, which shall be made available for public inspection at any reasonable time upon request. A copy of the minutes of each meeting shall be sent to the Commissioner of the Bureau of Labor. A quorum for the transaction of business consists of at least two representatives of employers and two representatives of employe organizations. Each local joint committee shall meet as often as is necessary to transact business. Meetings may be called by the chairman, or at the request of the majority of the members of the committee.

(4) Any local joint committee may request the district school board to appoint a representative to advise it on all matters pertaining to related or supplemental instruction. A local joint committee may consult with representatives of the council, with representatives of the Bureau of Apprenticeship and Training of the United States Department of Labor or its successor

agency, or with any other group or individual whose services are desired by the local joint committee. However, such consultants have no vote on the local joint committee.

(5) The members of the existing local apprenticeship committees on February 20, 1967 shall become members of the appropriate local joint committee if they represent employer or employe organizations that are actively participating in apprenticeship or training programs.

[1967 c.6 s.19]

660.140[Amended by 1955 c.719 s.9; repealed by 1967 c.6 s.29]

660.141 Duties of local joint committees. Each local joint committee shall:

(1) Conduct a survey to determine the need for preapprenticeship training and the availability of apprentice or trainee applicants in its area.

(2) Hear and adjust all complaints regarding apprenticeship or training agreements.

(3) Approve apprentices or trainees for registration with the council under the supervision of the committee, periodically rate their progress and advance them, recommend them for completion of apprenticeship or training or terminate their agreement for failure to progress.

(4) Evaluate previous work experience, education and training experience of apprentices and trainees and give credit toward completion of the apprenticeship or training program for substantial work, education and training experience related to the trade, craft or industrial occupation.

(5) Be responsible for the apprentices and trainees receiving necessary on-the-job experience and related technical instruction.

(6) Keep adequate and required records on all apprentices and trainees for work experience, instruction on the job, and their progress.

(7) See that all apprenticeship or training agreements are properly registered with the council.

(8) Be responsible for preparation and submission of all reports concerning its apprenticeship or training programs that may be desirable and lawfully required by local, state or federal agencies.

(9) Supervise enforcement of or recommend to the council modifications of all provisions of its approved standards.

(10) Subject to ORS 660.165, establish and modify specific standards which shall be filed with the council whereby all claims made by applicants for appropriate credit of

any valid previous experience or training may be evaluated and credited to the apprenticeship or training term.

(11) Except as provided in ORS 660.158, submit to the state joint committee requests for changes in courses of study for the instruction of apprentices or trainees whenever the local joint committee considers such request appropriate.

[1967 c.6 s.20; 1971 c.271 s.3]

660.145 Trade apprenticeship and training committees. In an area where it is not practicable to establish a local joint apprenticeship committee or local joint training committee, a trade apprenticeship and training committee may be formed. Members shall consist of one employer and one employe representing each trade, craft or industry affected, who shall be designated by the recognized apprenticeship or training group where such exists. When it becomes practicable in the opinion of the council to establish a local joint committee in an area, the local joint committee shall assume the responsibility of the trade apprenticeship and training committee for the area. Until such time, a trade apprenticeship and training committee shall function in the manner prescribed for a local joint committee.

[1967 c.6 s.21]

660.150[Amended by 1955 c.719 s.10; subsection (2) of 1965 Replacement Part enacted as 1957 c.270 s.9; repealed by 1967 c.6 s.29]

660.155 State joint committees. (1) State joint apprenticeship committees and state joint training committees may be formed by trades, crafts or industrial occupations for the purpose of promoting and standardizing apprenticeships or training in their respective trades, crafts or industrial occupations, in the same manner as local joint committees.

(2) State joint committees shall act as consulting and coordinating groups for the respective local joint committees and the council in the development of state-wide standards for apprenticeship and training.

(3) A state joint committee shall be composed of one member representing employers and one member representing the trade, craft or industrial occupation from each local joint committee, employer committee members to select their representative and employe members to select their representative. Employer and employe members of trade apprenticeship and training committees shall be members of the state trade committee of the trade, craft or industry

they represent. If only one local joint committee exists for a particular trade, craft or industrial occupation, that local joint committee has the same duties and powers as a state joint committee formed pursuant to this section.

(4) A majority of the membership of a state joint committee constitutes a quorum for the transaction of business.

(5) Each state joint committee shall select a chairman and a vice chairman, one representing employers, the other representing the trade, craft or industrial occupation. The committee may also select such other officers as it determines appropriate. All officers selected pursuant to this subsection shall have such terms, duties and powers as the committee determines necessary for the performance of their functions.

(6) Each state joint committee shall also promulgate such rules it deems necessary for the time, place and orderly conduct of their meetings. Each committee shall transmit to the council a written record of each such meeting.

[1967 c.6 s.22; 1971 c.271 s.4]

660.157 Standard courses of study for apprentices and trainees. (1) Each state joint committee, with the prior approval of the council, shall prescribe a standard course of study, developed from a trade analysis, for the trade, craft or industrial occupation over which the committee exercises jurisdiction. Each such course of study shall include instructional objectives and an outline of course content for related instruction and manipulative instruction in the classroom. The prescribed course shall also provide for evaluation procedures and instruments for measuring performance.

(2) Except as provided in subsection (3) of this section, no course of study for the instruction of apprentices or trainees that has not been prescribed pursuant to subsection (1) of this section may be implemented under this chapter.

(3) Notwithstanding subsections (1) and (2) of this section, any course of study for the instruction of apprentices or trainees may be implemented under this chapter where such course of study:

(a) Involves instruction in the pipe trades and the use and installation of expensive, exotic metals;

(b) Prepares apprentices and trainees in the pipe trades;

(c) Is presented by instructors who have been specially trained to instruct apprentices

or trainees in the pipe trades and the use and installation of exotic metals;

(d) Requires special expertise of instruction;

(e) Is substantially equivalent to the standard course prescribed under subsection (1) of this section; and

(f) Is supervised by a local joint committee or by a joint industry trust fund committee.

(4) Where a course of study meets the requirements of subsection (3) of this section, such course shall be approved:

(a) By the state joint committee; and

(b) By the State Board of Education for apprenticeship training credit and toward community college associate degrees.

(5) Operation of a course of study under subsection (3) of this section shall be the responsibility of the recognized local employe organization. Such local employe organization may prescribe criteria for enrollment into the course of study.

[1971 c.271 s.7; 1973 c.648 s.1]

660.158 Interstate agreements regarding courses of study. If there is an interstate agreement regarding apprenticeship or training courses of study between the council and an agency with similar functions in another state:

(1) Any course of study prescribed pursuant to ORS 660.157 is subject to the provisions of the interstate agreement.

(2) Each local joint committee of the trade, craft or industrial occupation that is subject to the interstate agreement shall submit requests for changes in courses of study directly to the council.

[1971 c.271 s.8]

660.159 Use of courses of study restricted. A complete course of study shall not be used for any purpose other than the instruction of apprentices or trainees in a program conducted pursuant to the provisions of this chapter.

[1971 c.271 s.11]

660.160 Coordination of schooling for apprentices and trainees. All district school boards shall cooperate with the council, the Department of Education, and the local joint committees or trade committees in providing the necessary related instruction classes to meet the objectives of courses of study prescribed pursuant to subsection (1) of ORS 660.157 for apprentices and trainees. The coordination of related instruction offered in these classes with job instruction,

and the carrying out of the other details shall be the responsibility of the recognized local or state agency for vocational education. The apprentice or trainee shall attend such classes, either within or without the usual working hours.

[Amended by 1955 c.719 s.11; 1967 c.6 s.23; 1971 c.271 s.5; 1973 c.648 s.2]

660.162 Adoption of policies, standards and programs by State Board of Education. The State Board of Education, in cooperation with the council and the appropriate state joint committee, may adopt policies, standards and programs to carry out the provisions of ORS 660.002. Any such policies, standards or programs may involve any of the following matters:

(1) Development of courses of study for apprentices and trainees in the trade, craft or industrial occupation over which the committee exercises jurisdiction.

(2) Operation of related instruction classes by district school boards and in courses implemented under subsection (3) of ORS 660.157.

(3) Development of uniform standards covering occupational qualifications and teacher training requirements for instructors.

(4) Preservice and inservice training for instructors.

(5) Evaluation procedures for determining credit for apprenticeship training toward community college associate degrees.

(6) Defining procedures for granting credit for work experience to instructors, skilled craftsmen or journeymen toward the requirements of a community college associate degree.

[1971 c.271 s.9; 1973 c.648 s.3]

660.165 Preapprenticeship training programs. The council and the person from the Department of Education who is designated by the Superintendent of Public Instruction as responsible for vocational education planning jointly shall establish preapprenticeship training in community colleges and other educational institutions in the state for those trades or crafts in which, after consideration of manpower surveys and other available data, it is their joint determination that there is a need for additional skilled persons. Training provided under this section is in addition to and not in lieu of other educational programs provided under Oregon statutes. Each state joint committee, or appropriate local joint committee in those trades where a state joint committee does

not exist, upon the request of the council shall make recommendations for course content of the preapprenticeship training and designate how much credit on the apprenticeship term shall be awarded for the completion of a course that complies with its recommendations.

[1967 c.6 s.5]

660.167 Adoption of policies by council. The council, in cooperation with the State Board of Education, shall adopt policies regarding:

(1) Evaluation procedures relating to the determination of apprenticeship credit for work experience, education and training.

(2) Procedures for demonstrating the level of achievement required in any area of related instruction, including but not limited to taking a qualifying examination of the course content.

[1971 c.271 s.10]

660.170 Expenditures for administration. The Commissioner of the Bureau of Labor, with the advice and consent of the council, may appoint such other personnel and incur such other expenses as may be necessary to aid the council and the director in carrying out their duties and functions under this chapter.

[Amended by 1967 c.6 s.24]

660.180 Enforcement of chapter; rules; judicial review. (1) The council shall enforce the provisions of this chapter in order to carry out its intent and purposes. The council may make investigations, subpoena and swear witnesses and enter suit in a court of proper jurisdiction in its name, or in the name of an apprentice or trainee, on behalf of the apprentice or trainee, through the district attorney, or the Attorney General. The council shall hold hearings, issue orders to equitably settle differences arising out of the terms of an apprenticeship or training agreement between any of the parties thereto and establish rules of procedure for the settlement of such differences.

(2) Any person aggrieved by any finding or order of a local joint committee or a state joint committee may appeal to the council for a hearing in accordance with the provisions of ORS 183.310 to 183.500.

(3) Any party aggrieved by any finding or order issued by the council under the terms of this section may obtain judicial review pursuant to ORS 183.310 to 183.500.

(4) All rules of the council under this

chapter shall be promulgated in compliance with ORS chapter 183.

[Amended by 1957 c.270 s.11; 1967 c.6 s.25; 1971 c.734 s.104]

punishable, upon conviction, by a fine of not more than \$100.

[Amended by 1967 c.6 s.26]

660.990 Penalties. Violation of any provision of this chapter by an employer is

CERTIFICATE OF LEGISLATIVE COUNSEL

Pursuant to ORS 173.170, I, Thomas G. Clifford, Legislative Counsel, do hereby certify that I have compared each section printed in this chapter with the original section in the enrolled bill, and that the sections in this chapter are correct copies of the enrolled sections, with the exception of the changes in form permitted by ORS 173.160 and other changes specifically authorized by law.

Done at Salem, Oregon,
October 1, 1975.

Thomas G. Clifford
Legislative Counsel